I. CALL TO ORDER: With a quorum present, the meeting was called to order on Monday, October 07, 2019, at 5:45 PM, by Chairman Floyd. Chairman Floyd led a moment of silence and the Pledge to the Flag.

II. ROLL CALL: Chairman Kevin Floyd, Vice-Chair Laura Harrison, Deborah Thomas, Jeremy Burnett, and Michelle Childs were present. Superintendent Ted Horrell and LSS Attorney Eric Plumley were also in attendance.

III. PUBLIC COMMENT: (Limited to two (2) minutes per speaker).

IV. REPORTS:
   1. Chairman’s Welcome
   2. TLN Representative Update
      Michelle Childs informed the board members that resolutions were being accepted for the TSBA General Assembly.
      Superintendent Horrell reported on several administrative items: Reward Day was celebrated at both schools on Friday, October 4; the USDA loan was approved on September 26, and Dr. Horrell added that the design phase is underway; Renaissance Group would likely be recommended for as the architect for the Lakeland High School project and that a draft of the proposal would be distributed to the board prior to the meeting to approve; the PTA Holiday Market will be held on November 17 at IH Clubhouse; and the PTA Auction will be held at Hillwood on February 29.

V. APPROVAL OF AGENDA: Chairman Floyd called for approval of the agenda. Dr. Horrell recommended that regular agenda items #8 and #9 be removed and that two additional agenda items be added:
   - Discussion/Action on Approval of Resolution 2019-10-01: Authorizing the Executive Committee to Accept and Register a Quit Claim Deed for 2.6 Acres of Property South Of Old Brownsville Road and North of the Current Lakeland Middle Preparatory School Property (T. Horrell)
   - Discussion/Action on Update to the 2019-2020 Board Meeting Calendar (T. Horrell)
Laura Harrison moved to amend the agenda as recommended by Dr. Horrell, seconded by Jeremy Burnett. *Motion carried, voice vote, all in favor (5-0).*

VI. CONSENT AGENDA:
   1. Approval of Minutes:
      - Business Meeting Minutes, September 16, 2019, 5:45 P.M.

Laura Harrison moved to approve the minutes as presented, seconded by Jeremy Burnett. *Motion carried, voice vote, all in favor (5-0).*

VII. DISCUSSION
   1. Discussion/Action on FY 19-20 Budget Amendments (10/19) (T. Horrell)

Laura Harrison moved to bring the FY 19-20 Budget Amendments to the floor for discussion, seconded by Jeremy Burnett. When the question was called, the 19-20 Budget Amendments were approved as presented. *Voice vote, all in favor (5-0).*

   2. Discussion/Action on Update to 2019-20 Fees List (T. Horrell)

Laura Harrison moved to bring the 2019-20 Fees List to the floor for discussion, seconded by Jeremy Burnett. When the question was called, the 2019-20 Fees List was approved as presented. *Voice vote, all in favor (5-0).*

   3. Discussion/Action on Update to Policy 2.805 - Purchasing (T. Horrell)

Laura Harrison moved to bring Policy 2.805 - Purchasing to the floor for discussion, seconded by Jeremy Burnett. When the question was called, the updates to Policy 2.805 - Purchasing were approved as presented. *Voice vote, all in favor (5-0).*

   4. Discussion/Action on Update to Policy 5.302 - Sick Leave (T. Horrell)

Laura Harrison moved to bring Policy 5.302 - Sick Leave to the floor for discussion, seconded by Jeremy Burnett. When the question was called, the updates to Policy 5.302 - Sick Leave were approved as presented. *Voice vote, all in favor (5-0).*
5. Discussion/Action on Election of Delegates to TSBA General Assembly (T. Horrell)

Deborah Thomas moved to bring the Election of Delegates to TSBA General Assembly to the floor for discussion, seconded by Laura Harrison. Dr. Horrell commented that two (2) delegates should be selected.

Laura Harrison moved to appoint Deborah Thomas and Michelle Childs to the TSBA General Assembly, seconded by Kevin Floyd. **Voice vote, all in favor (5-0).**

6. Discussion/Action on Update to School Start Times Committee (T. Horrell)

Laura Harrison moved to bring the School Start Times Committee to the floor for discussion, seconded by Jeremy Burnett. Dr. Horrell presented the following recommendations for the committee:

Susan Kee - LMPS Parent  
Jaime Hathcock - LES Parent  
Heather Rios - LMPS Staff  
Shelly White - LES Staff  
Valerie Crabtree - At Large Representative  
Deborah Thomas - LSS Board Representative  
Dr. Ted Horrell - Central Office Staff

Laura Harrison moved to approve the committee as recommended, seconded by Jeremy Burnett. **Voice vote, all in favor (5-0).**

7. Review Policy Manual: Section 3 - for the record

8. Finalize Superintendent Evaluation

9. Finalize Board Evaluation

8. Discussion/Action on Approval of Resolution 2019-10-01: Authorizing the Executive Committee to Accept and Register a Quit Claim Deed for 2.6 Acres of Property South Of Old Brownsville Road and North of the Current Lakeland Middle Preparatory School Property (T. Horrell)
Laura Harrison moved to bring Resolution 2019-10-01 to the floor for discussion, seconded by Deborah Thomas. Jeremy Burnett suggested that the Wiles family be recognized at the next board meeting for their contribution to and support of Lakeland School System.

When the question was called, the Resolution 2019-10-01: Authorizing the Executive Committee to Accept and Register a Quit Claim Deed for 2.6 Acres of Property South Of Old Brownsville Road and North of the Current Lakeland Middle Preparatory School Property was approved as presented. **Voice vote, all in favor (5-0).**

9. Discussion/Action on Update to the 2019-2020 Board Meeting Calendar (T. Horrell)

Laura Harrison moved to bring the 2019-2020 Board Meeting Calendar to the floor for discussion, seconded by Jeremy Burnett.

Laura Harrison moved to amend the calendar to move the February 2020 Business Meeting to February 3, 2020, and eliminate the Work Session in February 2020, seconded by Deborah Thomas. **Voice vote, all in favor (5-0).**

VIII. **ANNOUNCEMENTS:** There would only be one LSB meeting in November; LMPS Football playoffs would be in Haywood County on October 15; the LMPS Band & Orchestra Showcase would be held the last week of October; and Coffee House Talent Show would be October 22.

IX. **ADJOURNMENT:** There being no other business on which to take action, Laura Harrison moved to adjourn the meeting, seconded by Jeremy Burnett. **Motion carried, voice vote, all in favor (5-0).**

The meeting adjourned at 6:40 p.m., on Monday, October 07, 2019.

These minutes were approved on Tuesday, November 19, 2019.