

# Lakeland School System

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Credit Recovery</b>	Descriptor Code: <b>4.210</b>	Issued Date:
		Rescinds:	Issued:

1 **GENERAL**

2 The Superintendent shall ensure that credit recovery facilitators receive training regarding course  
3 organization, online instruction management and related technology.

4 Credit recovery teachers shall comply with all State Board of Education certification requirements.<sup>1</sup>

5 **ADMISSION AND REMOVAL<sup>1</sup>**

6 No student shall be admitted to or otherwise enrolled in credit recovery courses unless:

- 7 1. The student's parent/guardian gives written consent for the student to enroll in the proposed  
8 credit recovery course. Parents/guardians should be informed that not all postsecondary  
9 institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will  
10 not accept credit recovery courses for credit; and  
11
- 12 2. The student has previously taken an initial, non-credit recovery section of the proposed course  
13 and received a grade of at least fifty percent (50%). Students who receive a grade of below fifty  
14 percent (50%) in the non-credit recovery section of the course must re-take the course.

15 If a student is seeking to recover credit for the first semester of a two-semester course, the student may  
16 not receive the full credit for the course until he/she has enrolled in and passed the second semester of  
17 the course and taken any applicable End of Course examinations.

18 The board shall track students enrolled in credit recovery courses as directed by the Tennessee  
19 Department of Education.

20 **INSTRUCTION AND CONTENT**

21 Credit recovery teachers shall work closely with credit recovery facilitators to correlate class content  
22 and instruction.

23 The Superintendent shall ensure that all credit recovery courses:

- 24 1. Align with Tennessee's current academic standards for the relevant course content area, as  
25 approved by the State Board of Education; and  
26
- 27 2. Differentiate instruction to address individual student growth needs based on diagnostic  
28 assessment or End of Course data.

1 Students in credit recovery programs shall:

2 1. Complete a course skill-specific diagnostic to determine skill-specific goals;

3

4 2. Meet individual skill-specific goals in a flexible time frame as established by identified student  
5 need; and

6

7 3. Master all individualized skill-specific goals as established by the diagnostic process in order to  
8 earn credit.

## 9 **GRADES**

10 The Superintendent shall establish a grading formula for credit recovery courses that includes the  
11 original failing grade in the calculation of the final credit recovery grade and denotes that the credit  
12 was attained through credit recovery.

13 Grades awarded in credit recovery courses shall adhere to the State Board of Education's Uniform  
14 Grading Policy.

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### Legal References

1. SBOE Policy 2.103

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### Cross References