

Lakeland School System			
Monitoring: Review: Annually, in April	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 06/03/14
		Rescinds:	Issued:

1 **GRADING PROCEDURES FOR GRADES K-5**

2 The grading system for Lakeland School System schools in accordance with the Tennessee
3 Uniform Grading System establishes the grading system for grades Kindergarten through Fifth
4 grade.

5 Two (2) report cards are used in grades K-5; (1) for Kindergarten; (1) for grades 1-5. Teachers
6 should refer to the appropriate card for an explanation of the grading system for each level.

7 **Kindergarten:**

8 The Kindergarten report cards show progress toward the state standards. The grade level
9 standard is set by the state and indicates what a student should know and be able to do.
10 Students are evaluated based on their progress toward meeting benchmarks for each
11 standard. This is indicated by mastery or non-mastery for each skill. Report cards are sent
12 home at the end of each nine-week term.

13 **Grades 1-5:**

- 14 1. In all schools, students' conduct is graded as "E", "G", "S", "N", or "U" and is to be
15 reported at each grading period on the report card. Self-contained classes receive one
16 homeroom conduct grade. Individual subject classes each give a conduct grade.
17
- 18 2. The basic grading system for knowledge/subject area is expressed by the letters "A",
19 "B", "C", "D", and "F" with the following numerical values except for 1st grade science
20 and social studies, which will be expressed by the letter "S" or "N".

21 A..... 93 - 100

22 B..... 85 – 92

23 C..... 75 – 84

24 D..... 70 – 74

25

26 **GRADING PROCEDURES FOR GRADES 6-8**

1 Lakeland School System Board of Education policy, in accordance with the Tennessee Uniform
2 Grading System, establishes the grading system for grades 6-12.

3

4 Report cards are sent to parents at the end of each nine-week period. Parents must be notified within a
5 report card period when a student is not doing acceptable work.

6 **Grades 6-8:**

7 1. Students conduct is graded as “E”, “S”, “N”, or “U” and is used to be reported at each grading
8 period on the report card.

9 2. Grades will be reported on report cards and transcript records using numerical values as
10 indicated below:

11 A 93-100

12 B 85-92

13 C 75-84

14 D 70-74

15 F Below 70

16

17 Students who successfully complete a high school course will earn high school elective credit.

18

19 **STATE STANDARDIZED ASSESSMENTS AND SEMESTER EXAMS**

20 For students in grades 6-8, scores on state standardized assessments shall comprise a percentage of the
21 students’ final grade for the second semester. (TCA 49-1-617)

22 Students who meet only the minimum requirements should be given minimum passing grades. No
23 student should fail for the semester or year if the only failing grade is that of the semester examination.

24 Semester exams are not given in grades 6-8 with the exception of high school level courses.

25 For courses which have no Tennessee State mandated exam required during a given semester, semester
26 grades are determined by counting the two quarter grades as 50%. For courses with a semester exam,
27 the semester grade is determined by counting the two quarter grades as 80% and the semester
28 examination, or a comparable evaluation, as 20%.

29 For non-high school courses which have a Tennessee State mandated exam required during second
30 semester, the semester grades are determined as follows:

- 1 • First semester grades are determined by averaging the first two quarter grades.
- 2 • Second semester grades are determined by counting the two quarter grades as 85% and
- 3 the mandated state exam as 15%. Should LSS not receive its students' state exam
- 4 scores at least five (5) instructional days before the end of the school year, second
- 5 semester grades shall be determined by averaging the two quarter grades.

6
7 Honors courses shall have three (3) points added to each quarter numerical grade, and each semester
8 exam grade. The two quarter grades and semester exam grade, with the added Honors course points
9 included, will be used to calculate the semester average.

10 A student having a 90 or higher average for the two terms during second semester in a high school
11 course and having three (3) or fewer excused absences in that same course will be exempted from the
12 semester exam if the student desires. When a student is exempted from the examination, the semester
13 average will be the average of the two quarter grades and any state-mandated exam as outlined above.
14 Any unexcused absence in the course will disqualify the student from all exemptions. Exemptions only
15 apply to teacher-made semester examinations.