



**LAKELAND MUNICIPAL SCHOOL BOARD
REGULAR MEETING MINUTES
MONDAY, JULY 14, 2014, 7:00 P.M.
CITY HALL. LAKELAND. TENNESSEE**

I. CALL TO ORDER: With a quorum present, the meeting was called to order at 7:00 p.m. Invocation and pledge was led by Mark Hartz (First Baptist Lakeland).

II. ROLL CALL: Chairman Floyd, Vice-Chair Harrison, Teresa Henry and Matt Wright were present. Kelley Hale was absent. Superintendent Ted Horrell and City Attorney Chris Patterson were present. City Recorder, Sontidra Thomas was present.

III. PUBLIC COMMENT:
(Limited to two (2) minutes per speaker).

IV. REPORTS:

1. Chairman's Report

Chairman Floyd announced that the start of school is officially three weeks away. Chairman Floyd commended LSS Staff (Dr. Horrell, Linda Milhouse, Joretha Lockhart and Chris Patterson) for their hard work and dedication during this transition.

2. TLN Representative Update – *Nothing to report*

3. ACS Board Liaison Update

Vice-Chair Harrison reminded the Board that on Saturday, July 19, Arlington School Board will have its Building Dedication.

4. Superintendent's Report

Dr. Horrell announced that the Teachers start work Monday, July 28.

With respect to everyone being on the same page, Dr. Horrell reviewed the Policy concerning the Chain of Command for Lakeland School System to ensure that every situation is directed to the proper individual (i.e. Principal, Superintendent, and Board).

Dr. Horrell advised that Direct Deposit is set up and ready to be utilized. Dr. Horrell also announced substitute training will begin next week. An Emergency Response Plan is being finalized with a representative with the State of Tennessee.

Lastly, Dr. Horrell reported on the finalization of the Employee Handbook as well as the Student Handbook.

Chairman Floyd requested Dr. Horrell to include a CFO Report to the Reports section of the agenda beginning in August.

V. CONSENT AGENDA:



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- 1. Approval of Meeting Minutes**
 - a. Regular Meeting Minutes, May 12, 2014, 7:00 p.m.**
 - b. Special Meeting Minutes, May 20, 2014, 5:30 p.m.**
 - c. Regular Meeting Minutes, June 3, 2014, 7:00 p.m.**

- 2. Approval of Policies:**
 - 1.300 Board Committees**
 - 1.803 Tobacco-Free Schools**
 - 1.401 Public Hearings**
 - 1.500 Board-Community Relations**
 - 1.502 Board Meetings News Coverage**
 - 1.602 Administrative Committees**
 - 1.703 School Attendance Areas**
 - 1.704 Charter Schools**
 - 3.206 Community Use of School Facilities**
 - 3.401 Scheduling and Routing**
 - 3.403 Traffic and Parking Controls**
 - 3.500 Food Service Management**
 - 3.600 Insurance Management**
 - 4.202 Special Education**
 - 4.207 Limited English Proficiency/Language Minority Students**
 - 4.400 Instructional Resources and Materials**
 - 4.401 Textbooks**
 - 4.607 Waivers of Statute, Rules and Regulations**
 - 4.700 Testing Programs**
 - 4.801 Controversial Materials**
 - 4.802 Student Equal Access**
 - 4.803 Recognition of Religious Beliefs, Customs & Holidays**
 - 5.200 Separation Practices for Tenured Teachers**
 - 5.201 Separation Practices for Non-Tenured Teachers**
 - 5.602 Staff Time Schedules**
 - 6.202 Home Schools**
 - 6.300 Code of Behavior and Discipline**
 - 6.301 Rights and Responsibilities of Students**
 - 6.311 Care of School Property**
 - 6.312 Use of Personal Communication Devices**
 - 6.317 Student Disciplinary Hearing Authority**
 - 6.4001 Surveys of Students**
 - 6.412 Emergency Allergy Response Plan**
 - 6.600 Student Records**



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3. Approval of LSS Job Descriptions/Salary Schedules
4. Approval of Grading Scale
5. Approval of LES Grade Band Curriculum
6. Approval of Contract for Occupational, Physical, and Speech Language Therapy
7. Approval of Purchasing ILA

Matt Wright moved to approve the Consent Agenda, seconded by Teresa Henry.
Motion carried, voice vote, all in favor.

VI. ACTION ITEMS:

1. Action on Policies:

1.404 Appeals to and Appearance Before the Board

Vice-Chair Harrison moved to approve Policy 1.404 – Appeals and Appearance Before the Board, seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***

6.200 Attendance

Teresa Henry moved to approve Policy 6.200 – Attendance, seconded by Matt Wright.

Chairman Floyd moved to amend Policy 6.200 – Attendance as follows:

Make-up Work, Last sentence... “Requirements for exceptions to this policy based on extraordinary circumstances shall be made first to the classroom teacher then to the principal for any final decisions”. Amendment seconded by Vice-Chair Harrison.
Amendment carried, voice vote, all in favor.

Motion to approve Policy 6.200 – Attendance, as amended; motion carried, voice vote, all in favor.

2. Discussion/Action on Transportation Inter-local Agreement

Without objections, Chairman Floyd yielded the floor to City Attorney, Chris Patterson to brief the Board on the Transportation status. ***No action taken***

3. Discussion/Action on Durham Transportation Contract.

Vice-Chair Harrison moved to approve a Resolution concerning authorization to execute contract for transportation services with Durham Transportation and Collierville Schools., seconded by Matt Wright. ***Motion carried, voice vote, all in favor.***

5. Discussion/Action on Purchasing Inter-local Agreement

Without objections, Chairman Floyd yielded the floor to City Attorney, Chris Patterson to comment on the status of Shared Services process.



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After substantial discussion/dialogue, Matt Wright moved to approve a Resolution approving the Inter-Local Agreement for Purchasing, seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***

4. Discussion/Action on Systems Technician Inter-local Agreement.

Without objections, Chairman Floyd yielded the floor to City Attorney, Chris Patterson to comment on the status of the System Technician Inter-local Agreement for the Municipal Schools.

No action taken at this time

6. Discussion/Action on Payroll Inter-local Agreement

Vice-Chair Harrison moved to approve a Resolution approving the Payroll Inter-local Agreement, seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***

7. Discussion/Action on Network & Telecom Inter-local Agreement

Vice-Chair Harrison moved to approve the Network & Telecom Inter-local Agreement, seconded by Matt Wright. ***Motion carried, voice vote, all in favor.***

8. Discussion/Action on Revision to LSS Capital Improvement Plan.

Matt Wright moved to approve the LSS Capital Improvement Plan revisions, seconded by Teresa Henry.

Chairman Floyd moved to amend the time frame of the LSS Capital Improvement Plan from a seven year to a five year plan, seconded by Vice-Chair Harrison. ***Amendment carried, voice vote, all in favor.***

Chairman Floyd moved to amend LSS Capital Improvement Plan to reflect \$50,000,000 investment, seconded by Vice-Chair Harrison. ***Motion carried, voice vote, all in favor.***

Motion to approve the LSS Capital Improvement Plan, as amended carried, voice vote, all in favor.

Vice-Chair Harrison moved to amend the agenda add Discussion/Action on Moving time of August 11, 2014 Board Meeting to 7:30 p.m., seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***



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9. Discussion/Action on moving the time of the August 11, 2014 Board Meeting.
Vice-Chair Harrison moved to approve moving the time of the Lakeland School Board Meeting on August 11 from 7:00 pm to 7:30 pm, seconded by Matt Wright. ***Motion carried, voice vote, all in favor.***

Vice-Chair Harrison moved to amend the agenda to add Discussion/Action on cancelling Lakeland School Board September Work Session, seconded by Matt Wright. ***Motion carried, voice vote, all in favor.***

10. Discussion/Action on Canceling September 1, 2014 Work Session.

Vice-Chair Harrison moved to cancel Lakeland School Board's September 1 Work Session, seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***

Vice-Chair Harrison moved to amend the agenda to add Discussion/Action on TSBA Delta District Meeting, seconded by Matt Wright. ***Motion carried, voice vote, all in favor.***

11. Discussion/Action on TSBA Delta District Meeting.

Vice-Chair Harrison moved approval for any Board member who would like to attend the TSBA Delta District Meeting on September 15, seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***

VII. ANNOUNCEMENTS:

- VIII. ADJOURNMENT:** There being no other business to take action on, Vice-Chair Harrison moved to adjourn the meeting, seconded by Matt Wright. ***Motion carried, voice vote, all in favor.***

The meeting adjourned at 8:43 pm, Monday, July 14, 2014.

These minutes were approved Monday, August 11, 2014.

Kevin Floyd, *Chairman*



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Dr. Ted Horrell, *Superintendent*

ATTEST:

**Sontidra L. Thomas, CMC
*City Recorder***