The Board shall develop comprehensive, long-range plans based on the following:

1. Identifying and analyzing the major factors that affect what and how students learn;

2. Developing and implementing a written five-year plan to include a mission statement, goals, objectives, strategies, and address the State Board of Education Master Plan and such plan shall be updated every two years;

3. Establishing annual program improvement objectives, including major activities, expected outcomes, time-lines, responsible persons and required resources; and

4. Basing major budget decisions on long-range plans.

Each principal of each school shall work with the director of schools to develop and implement a school improvement plan. The plan shall be updated every two years and include areas such as curriculum, instruction, professional development, and community partnerships, and address the long-range strategic plan of the school system.

The Board shall may plan an annual retreat with the director of schools and appropriate staff. The purpose of the retreat shall be to review progress on the implementation of priorities, initiatives, and long-range plans; to determine which goals have been achieved and whether any new efforts are needed; and to review major issues that may affect the school system in the future. An annual status report on these plans shall be submitted to the Commissioner of Education by September 1 of each year in the required format.

The director of schools shall develop necessary procedures, forms or other measures to implement the goals of this policy.

A planning coordinator may be designated by the director of schools to help coordinate system-wide planning efforts, establish and coordinate an issues management process, aid district staff in developing specific plans, and monitor implementation schedules.

Legal Reference:

Cross References:

1. TRR/MS 0520-01-03-.03(17)

Role of the Board of Education 1.101

Qualifications/Duties of the Director of Schools 5.802