



**LAKELAND BOARD OF EDUCATION
REGULAR MEETING MINUTES
MONDAY, OCTOBER 5, 2015, 5:45 P.M.
CITY HALL, LAKELAND, TENNESSEE**

- I. CALL TO ORDER:** With a quorum present, the meeting was called to order at 5:45 p.m., Monday, October 5, 2015.

Invocation was led by Commissioner Reaves

1. Swearing in of Newly Elected School Board Members

Without objection this item was taken out of order.

Senator Mark Norris sworn in the LSS new board members.

2. Presentation by Shelby County Commissioner David Reaves

Without objection this item was taken out of order.

Commissioner David Reaves presented Dr. Horrell with a Resolution Honoring the LSS as a Tennessee Department of Education Exemplary District.

Chairman Floyd called for a twenty-minute recess. Board meeting resumed at 6:17 p.m.

- II. ROLL CALL:** Chairman Floyd, Vice-Chair Laura Harrison, Kelley Hale, Geoff Hicks, and Teresa Henry were present.. Superintendent Ted Horrell was present. Board Attorney Chris Patterson was present.

III. REPORTS:

1. Chairman's Report

2. TLN Representative Update

3. ACS Board Liaison Update – See attached

4. Superintendent's Report/Financial Report

- We have two teaching assistant positions open (1-regular and 1-special ed)
- We will be using the computer lab for the TN Ready test
- We are using one of the chrome book carts with the LEAP program. Program has been very successful.
- Survey went out this week for teacher compensation
- The site work for the audit has been completed
- New board member orientation was completed last week
- August cafeteria revenue for this year is \$9,677.00
- We had to buy a new ice machine for the cafeteria this year

IV. APPROVAL:

1. Approval of Meeting Minutes



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- a. Regular Meeting Minutes, September 1, 2015, 5:45 p.m. Laura Harrison moved to approve, seconded by Kelley Hale. ***Motion carried, voice vote, all in favor.***
- b. Special Called Minutes, September 30, 2015, 4:30 p.m. Teresa Henry moved to approve, seconded by Geoff Hicks. ***Motion carried, voice vote, all in favor.***

V. ACTION ITEMS:

1. Swearing in of Newly Elected School Board Members

(Without objection this item was taken out of order)

2. Presentation by Shelby County Commissioner David Reaves

(Without objection this item was taken out of order)

3. Update on LMS Project

Dr. Jim Mitchell provided the board with an update on the Lakeland School Middle Project.

9. Discussion/Action on A2H for LES Roof/HAVAC Contract

Without objection this item was taken out of order.

Laura Harrison moved to bring this item to the floor, seconded by Teresa Henry. After discussion, when the question was called, the A2H contract was approved as presented. ***Motion carried, voice vote, all in favor.***

4. Discussion/Action on Discussion/Action on 2015 LEA Compliance Report

Kelley Hale moved to bring this item to the floor, seconded by Teresa Henry. Without further discussion, when the question was called, the 2015 LEA Compliance Report was approved as presented. ***Motion carried, voice vote, all in favor.***

5. Discussion/Action on IDEA Discretionary Grant Budget

Teresa Henry moved to bring this item to the floor, seconded by Kelley Hale. Without further discussion, when the question was called, the IDEA Discretionary Grant Budget was approved as presented. ***Motion carried, voice vote, all in favor.***

6. Discussion/Action on Application to Tennessee Local Government Investment Pool

Teresa Henry moved to bring this item to the floor, seconded by Geoff Hicks. After discussion, when the question was called, the Application for



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Tennessee Local Government Investment Pool was approved as presented.
Motion carried, voice vote, all in favor.

7. Discussion/Action on Agreement to Establish an Updated Occupational Safety and Health Program, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of Such Program Plan

Teresa Henry moved to bring this item to the floor, seconded by Geoff Hicks. Without further discussion, when the question was called, the agreement to establish an updated Occupational Safety and Health Program, devise rules and regulations, and to provide for a Safety Director and the implementation of such program plan was approved as presented. ***Motion carried, voice vote, all in favor.***

8. Discussion/Action on Independent Contractor Agreement for OSHA Services with Don McKee

Teresa Henry moved to bring this item to the floor, seconded by Geoff Hicks. After discussion, when the question was called, the agreement for OSHA services was approved as presented. ***Motion carried, voice vote, all in favor.***

9. Discussion/Action on A2H for LES Roof/HAVAC Contract
(This item was taken out of order.)

10. Discussion/Action on Policy 1.403 – Agendas

Teresa Henry moved to bring this item to the floor, seconded by Geoff Hicks. After discussion, when the question was called, the first reading of policy 1.403 was approved as presented. ***Motion carried, voice vote, all in favor.***

11. Discussion/Action on Policy 1.600 – Policy Development and Adoption

Teresa Henry moved to bring this item to the floor, Policy, seconded by Laura Harrison.

After discussion, Chairman Floyd made a motion to amend policy 1.600 to include “at any meeting or work session”, seconded by Teresa Henry. ***Amendment carried, voice vote, all in favor. Amendment passes.***

Without further discussion, when the question was call, the first reading of policy 1.600 as amended was approved. ***Motion carried, voice vote, all in favor. Motion passes.***



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12. Discussion/Action on New Policy 1.701 – School District Planning

Without objection this item was pulled from the agenda. Item carried over to November work session.

Chairman Floyd moved to amend the agenda and add **Discussion/Action on Policy 1.400 – School Board Meetings**, seconded by Kelley Hale. *Motion carried, voice vote, all in favor. Agenda amended.*

Laura Harrison moved to bring this item to the floor, seconded by Kelley Hale. After discussion, when the question was called, the first reading of policy 1.400 was approved as amended. *Motion carried, voice vote, all in favor*

13. Discussion/Action on Policy 4.700 – Testing Program

Laura Harrison moved to bring this item to the floor, seconded by Kelley Hale. After discussion, when the question was called, the first reading of policy 4.700 was approved as presented. *Motion carried, voice vote, all in favor.*

14. Discussion/Action on Policy 5.118 – Background Investigations

Laura Harrison moved to bring this item to the floor, seconded by Kelley Hale. After discussion, when the question was called, the first reading of policy 5.118 was approved as presented. *Motion carried, voice vote, all in favor.*

15. Discussion/Action on Policy 6.200 - Attendance

Teresa Henry moved to bring this item to the floor, seconded by Laura Harrison. After discussion, when the question was called, the first reading of policy 6.200 was approved as presented. *Motion carried, voice vote, all in favor.*

16. Discussion/Action on Policy 6.206 – Transfers Within the System

Teresa Henry moved to bring this item to the floor, seconded by Laura Harrison. After discussion, when the question was called, the first reading of policy 6.206 was approved as presented. *Motion carried, voice vote, all in favor.*

17. Monthly Review of Scheduled Policies

- a) 1.100 – School Board Legal Status and Authority
- b) 1.101 – Role of Board
- c) 1.102 – Board Members Legal Status
- d) 1.103 – Board Self-Evaluation



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- e) 1.104 – Memberships
- f) 1.105 – School Board Legislative Involvement
- g) 1.106 – Code of Ethics
- h) 1.106a – Conflict of Interest Disclosure Statement
- i) 1.1061 – Boardsmanship Code of Ethics
- j) 1.107 – Board Member Conflict of Interest
- k) 1.108 – Nepotism
- l) 1.200 – Method and Election of Officers
- m) 1.201 – Duties of Officers
- n) 1.202 – Duties of Board Members
- o) 1.203 – New Member Orientation
- p) 1.204 – Board Member Development Opportunities
- q) 1.205 – Board-Director Relations
- r) 1.300 – Board Committees
- s) 1.301 – Executive Committee
- t) 1.302 – School Board Attorney
- u) 1.303 – Consultants
- v) 1.401 – Public Hearings
- w) 1.402 – Notification of Meetings
- x) 1.404 – Appeals To and Appearances Before the Board
- y) 1.405 – Rules of Order
- z) 1.406 – Minutes
- aa) 1.407 – School Board Records
- bb) 1.500 – Board-Community Relations
- cc) 1.501- Visitors to the School
- dd) 1.502 – Board Meeting News Coverage
- ee) 1.503 – News Releases, News Conferences and Interviews
- ff) 1.601 – Administrative Procedures
- gg) 1.602 – Administrative Committees
- hh) 1.703 – School Attendance Areas
- ii) 1.800 – School Calendar
- jj) 1.801 – School Day
- kk) 1.8011- Emergency Closings
- ll) 1.8012 – Extended School Day/Year Programs and School Age Childcare
- mm) 1.802 – Section 504 and ADA Grievance Procedures
- nn) 1.803 – Tobacco-Free School
- oo) 1.804 – Drug-Free Workplace
- pp) 1.805 – Use of Electronic Mail (e-mail)
- qq) 1.806 – Advertising and Distribution of Material in Schools
- rr) 1.807 – Use of School Name
- ss) 1.808 – Registered Sex Offenders



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Chairman Floyd made a motion to adopt the Review Committees recommendations to approve the policies listed above with no changes, seconded by Kelley Hale. ***Motion carried, voice vote, all in favor***

18. Discussion on Annual Board Self Evaluation

Chairman Floyd moved to add to the agenda the amendment of policy 1.103 to read, "At the conclusion of the evaluation, the Board "may" develop goals for the ensuing year," seconded by Kelley Hale. ***Motion carried, voice vote, all in favor.*** Item is added to the agenda.

Vice-Chair Harrison moved to suspend the rules to allow approval of policy 1.103 amendments without a second reading, seconded by Teresa Henry. ***Motion carried, voice vote, all in favor.***

Vice-Chair Harrison moved to bring the agenda item to the floor for discussion, seconded by Kelley Hale.

After discussion, Vice-Chair Harrison moved to amend policy 1.103, item (b) to read "Evaluation shall be at a scheduled time with no other items on the agenda and with at least 4 board members present," seconded by Geoff Hicks. ***Motion carried, voice vote, all in favor. Amendment approved.***

When the question was called to approve Policy 1.103 with amendments. ***Motion carried, voice vote, all in favor.***

- **ANNOUNCEMENTS:**

- **ADJOURNMENT:** Without objection they're being no other business to take action on, Chairman Floyd adjourn the meeting.

The meeting adjourned at 7:33 p.m., Monday, October 5, 2015.

These minutes were approved Monday, November 9, 2015.



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Kevin Floyd, *Chairman*

Ted Horrell, *Superintendent*

ATTEST:

Linda L. Milhouse
LSS Board Secretary