

Lakeland Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Emergency Preparedness Plan	Descriptor Code: 3.202	Issued Date: 02/10/14
		Rescinds:	Issued:

1 The superintendent of schools shall be responsible for developing, maintaining and acquiring Board ap-
2 proval of the district Emergency Preparedness Plan,¹ which shall include procedures for bomb threats,
3 civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and medical
4 emergencies.

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6 The principal of each school shall develop and implement emergency preparedness drills which shall
7 be approved by the superintendent of schools. When appropriate, such drills shall be held in conjunction
8 with emergency response agencies. These procedures shall be in written form and distributed to all
9 staff. ~~students and parents.~~

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11 The principal shall be responsible for ensuring that one fire drill requiring full evacuation is given every
12 month during the school year with an additional fire drill to be conducted within the first fifteen (15)
13 days of school. He/she shall ensure that an intruder drill is conducted within the first thirty (30) days of
14 school.² He/she shall also ensure that three (3) additional safety drills are given during the school year.
15 These drills may cover inclement weather, earthquakes, armed intruders or other emergency drills that
16 do not require full evacuation. A record of all fire or safety drills, including the time and date, shall be
17 kept in each school's office.³

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19 The principal ~~shall regularly~~ shall develop procedures to check the quantity, locations, and conditions of
20 fire extinguishers and shall give all school personnel instructions on how to properly use fire
21 extinguishers.

22 **MEDICAL EMERGENCIES/PANDEMIC FLU**

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25 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate and
26 consult with the local and state health departments and other local emergency or healthcare providers in
27 protecting students and the community from further infection. The superintendent shall develop
28 procedures for health emergencies in accordance with state law and regulations.⁴

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35 Legal Reference:

- 36 1. TRR/MS 0520-1-3-.03(18)
37 2. 2013 Public Chapter 188
38 3. TCA 49-5-201(a)(6) ; TCA 68-102-137 (b) and (f)
39 4. Tennessee Department of Health Pandemic In fl uenza Response Plan,
40 http://health.state.tn.us/ceds/PDFs/2006_PanFlu_Plan.pdf
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35 Cross Reference:

- 36 Emergency Closings 1.8011
37 Community Use of School Facilities 3.206