

# Lakeland Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Extended Contracts</b>	Descriptor Code: <b>5.112</b>	Issued Date: <b>04/14/14</b>
		Rescinds:	Issued:

1 Annually, the superintendent shall be responsible for conducting a needs assessment to determine the  
2 focus of extended contract activities. The assessment shall be conducted by an extended contract  
3 committee, which shall advise on or certify to the need for specific programs served through extended  
4 contracts. The committee shall consist of teachers and administrators as determined by the Board.

5 Extended contract opportunities shall be available to all educators.

6 The superintendent shall be responsible for devising a plan for Board approval consistent with the  
7 needs assessment. The plan shall include as a minimum:

- 8 1. A description of each program and a discussion of the benefits of the program as required by  
9 state law;
- 10 2. Time frames within which the program(s) shall be operated;
- 11 3. The number of students who will benefit from the program;
- 12 4. A list of additional duties which may be assigned to educators;
- 13 5. The number and special qualifications of employees desired for each program; and
- 14 6. Local costs to be involved in the program.