

**Lakeland School System
Schedule of Textbook Fines
2016-2017**

Criteria for assessing damaged textbook fines:

In order to accurately assess fines, the student and/or parent should be encouraged to make record of damage to books at the time they are assigned. The classroom teacher should keep a copy of this damage report for reference when books are returned.

\$1.00 - \$4.00	(highlighting, underlining, marking on pages, slightly torn pages; reusable in without repair) Damage must be beyond normal usage.
\$5.00	Maximum (binding damage, heavy marking on pages or binding; reusable with minor repair)
Full Price	When book is lost or damage to the extent that it cannot be Reissued.