



**LAKELAND BOARD OF EDUCATION
BUSINESS MEETING MINUTES
MONDAY, FEBRUARY 13, 2017 5:45 P.M.
CITY HALL, LAKELAND, TENNESSEE**

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- I. CALL TO ORDER:** With a quorum present, the meeting was called to order at 5:45 P.M., Monday, February 13, 2017.

Genny Davidson lead the invocation, and Allison Cranford followed with the pledge.

- II. ROLL CALL:** Chairman Kevin Floyd, Kelley Hale, Geoff Hicks, and Teresa Henry were all present. Superintendent Horrell and LSS Attorney Eric Plumley also attended. Laura Harrison was not present at Roll Call, but arrived at 5:56.

III. REPORTS:

1. Chairman's Report
2. TLN Representatives Update
3. Superintendent's Report/Financial Report

- IV. APPROVAL OF AGENDA:** There were no objections to approving the agenda as written.

V. CONSENT AGENDA:

1. Approval of Minutes:
 - Regular Meeting Minutes, January 9, 2017, 5:45 P.M.
2. Approval on Second Reading of New Policy 4.2013 - Family Life Education (T. Horrell)
3. Approval on Second Reading of New Policy 4.602 - Honor Roll & Awards (T. Horrell)
4. Approval on Second Reading of New Policy 4.604 - Credits awarded in Middle School (T. Horrell)
5. Discussion/Action on 2018-2019 School Year Calendar (T. Horrell)
6. Discussion/Action on February FY 16-17 Budget Amendments (T. Horrell)
7. Discussion/Action on Mutual Agreement to Terminate Shared Services on June 30, 2017 (T. Horrell)
8. Discussion/Action on Update to Policy 4.406 - Use of the Internet (T. Horrell)
9. Discussion/Action on Update to Policy 4.502 - Parental and Family Involvement (T. Horrell)
10. Discussion/Action on Update to Policy 6.600 - Student Records (T. Horrell)
11. Discussion/Action on Update to Policy 2.802 - Payroll Procedures (T. Horrell)
12. Discussion/Action on Update to Policy 5.110 - Compensation Guides & Contracts (T. Horrell)
13. Discussion/Action on Update to Policy 5.303 - Personal and Professional Leave (T. Horrell)
14. Discussion/Action on Update to Policy 5.310 - Vacations and Holidays (T. Horrell)



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15. Discussion/Action on Update to Policy 5.602 - Staff Time Schedules (T. Horrell)
16. Discussion/Action on Update to Policy 2.805 - Purchasing (T. Horrell)
17. Discussion/Action on Update to Policy 2.810 - Payment Procedures (T. Horrell)
18. Discussion/Action on Update to Policy 4.404 - Use of Copyrighted Materials (T.Horrell)
19. Discussion/Action on Update to Policy 4.501 - School Volunteers (T. Horrell)
20. Monthly Review of Scheduled Policies (No Action Recommended) (T. Horrell)
 - Policy 2.100 - Fiscal Management Goals
 - Policy 2.200 - Annual Operating Agenda
 - Policy 2.201 - Line Item Transfer Authority
 - Policy 2.300 - Comparability of Services
 - Policy 2.400 - Revenues
 - Policy 2.401 - Gifts and Bequests
 - Policy 2.402 - Investment Earnings
 - Policy 2.403 - Surplus Property Sales
 - Policy 2.404 - School Support Organizations
 - Policy 2.500 - Deposit of Funds
 - Policy 2.600 - Bonded Employees
 - Policy 2.700 - Accounting System
 - Policy 2.701 - Financial reports and Records
 - Policy 2.702 - Inventories
 - Policy 2.703 - Audits
 - Policy 2.800 - Expenditure of Funds
 - Policy 2.801 - Petty Cash Accounts
 - Policy 2.803 - Salary Deductions
 - Policy 2.804 - Expenses and Reimbursements
 - Policy 2.806 - Bids and Quotations
 - Policy 2.807 - Requisitions
 - Policy 2.808 - Purchase Orders and Contracts
 - Policy 2.809 - Vendor Relations
 - Policy 2.900 - Student Activity Funds Management
 - Directory - Section 4 Directory
 - Policy 4.100 - Instructional Goals
 - Policy 4.200 - Curriculum Development
 - Policy 4.201 - Basic Program
 - Policy 4.202 - Special Education
 - Policy 4.203 - Advanced College Placement
 - Policy 4.204 - Summer School
 - Policy 4.206 - Special Programs
 - Policy 4.207 - Limited English Proficiency/Language Minority students
 - Policy 4.210 - Credit Recovery
 - Policy 4.301 - Interscholastic Athletics



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- Policy 4.302 - Field Trips/Excursions/Competitions
- Policy 4.400 - Instructional Materials
- Policy 4.401 - Textbooks
- Policy 4.405 - Employee-Developed Materials
- Policy 4.407 - School and System Wide Websites
- Policy 4.500 - Community Instructional Resources
- Policy 4.600 - Grading System
- Policy 4.601 - Reporting Student Progress
- Policy 4.603 - Promotion and Retention
- Policy 4.607 - Waivers of Rules and Regulations
- Policy 4.700 - Testing Programs
- Policy 4.701 - Maintaining Test Security
- Policy 4.801 - Controversial Materials
- Policy 4.802 - Student Equal Access (Limited Public Forum)
- Policy 4.803 - Recognition of Religious Beliefs, Customs & Holidays
- Policy 4.804 - Religious Content of Courses
- Policy 4.805 - Moment of Silence

Geoff Hicks moved to approve the Consent Agenda, seconded by Teresa Henry. When the question was called the Consent Agenda was approved. **All in favor, voice vote, all in favor.**

VI. DISCUSSION

1. Discussion/Action on Superintendent's Surety Bond (T. Horrell)

Teresa Henry moved to bring this item to the floor, seconded by Kelley Hale.

Dr. Horrell introduced the item by reminding the board of the policy. He requested they approve the bond of \$244,520.00.

Kevin Floyd moved to approve the Superintendent's Surety Bond, seconded by Teresa Henry. **Motion carried, voice vote, all in favor.**

2. Discussion/Action on Update to Policy 4.300 - Extracurricular Activities (T. Horrell)

Teresa Henry moved to bring this item to the floor, seconded by Kelley Hale.

**Laura Harrison arrived at 5:56.*



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Without further discussion, Update to Policy 4.300 was approved. **Motion carried, voice vote, all in favor.**

3. Discussion/Action on 2017 Legislative Agenda (Henry/Hicks)

Geoff Hicks Moved to bring this item to the floor, seconded by Kelley Hale.

After some discussion, the 2017 Legislative Agenda was approved. **Motion carried, voice vote, all in favor.**

VII. ANNOUNCEMENTS: None

VIII. ADJOURNMENT: There being no other business to take action on, Geoff Hicks moved to adjourn the meeting, seconded by Teresa Henry. **Motion carried, voice vote, all in favor.**

The meeting adjourned at 6:07 P.M., Monday, February 13, 2017.

These minutes were approved Monday, March 6, 2017.

Kevin Floyd, Chairman

Ted Horrell, Superintendent

ATTEST:

Jessie Rosales, LSS Recorder